



**Broward County Public Schools  
Administrative Discipline Matrix  
Secondary - 2008/2009**

Reported to State	Incident Code	Incident	Prevention/Intervention Consequences (Recorded on TERMS C26 Panel) - Minimum of Two	Collaborative Problem Solving Team (Child study)	Threat Assessment Protocol	Confiscation (When Applicable)	Restitution (When Applicable)	Detention	Detention (Extended/Multiple)	Saturday School	In-School Suspension: Less Than One Day	In-School Suspension: 1-5 Days	In-School Suspension: 6-10 Days	Out-of-School Suspension: 1-2 Days (Offer AES)	Out-of-School Suspension: 3-10 Days (Offer AES)	Out-of-School Suspension: 3-10 days	Out-of-School Suspension: 6-10 Days (Offer AES)	Out-of-School Suspension: 10 Days (AES for ESE)
<b>Substance Abuse/Drug Incidents</b>																		
		X* 1st Offense	Mandatory 10 day out-of-school suspension; up to 7 days may be waived the Area Substance Abuse Counselor.															
		X* 2nd and 3rd Offense	Mandatory 10 day out-of-school suspension and recommendation for exp															
	Z4	Unauthorized Use/Possession of Over-the-Counter Medication	M	A		M					X	A	A	A	A			
<b>S</b>	TU	Tobacco Use/Possession/Sale/Transmittal	M	A		M						X	A	A	A			A
<b>S</b>	A1	Alcohol Use/Possession/Under the Influence	M	A		M												X*
<b>S</b>	A3	Alcohol Sale/Distribution/Transmittal	M	A		M												X
<b>S</b>	D5	Drug Use/Possession/Under the Influence	M	A		M												X*
<b>S</b>	D7	Drug or Imitation Drug Sale/Distribution/Transmittal	M	A		M												X
<b>S</b>	DF	Felony Drug Possession	M	A		M												X
<b>Acts Against Persons</b>																		
		X* - When deciding what disciplinary action should be taken, the Principal or designee shall consider the severity of the offense and may severe consequence.																
	ZI	Minor Fight/Altercation/Confrontation	M	A								X	A	A	A			
<b>S</b>	F1	Fighting	M	A										X*	A			A
<b>S</b>	ZA	Bullying/Harassment	M	M	M							X	A	A	A			A
	ZT	Hazing	M	M	M							X	A	A	A			A
<b>S</b>	SS	Making a False Accusation Against School Staff	M	A										X	A			A
<b>S</b>	56	Sexual Misconduct/Indecent Exposure	M	M										X*	A			A
<b>S</b>	50	Sexual Harassment	M	M								X	A	A	A			A
	ZN	Assault/Threat (Low level-Non-Criminal)	M	A	M							X	A	A	A			
<b>S</b>	A5	Assault/Threat (Medium Level)	M	M	M										X			A A
<b>S</b>	A6	Assault/Threat (High Level)	M	M	M													X
<b>S</b>	A7	Aggravated Assault/Threat	M	A	M													X
<b>S</b>	22	Battery	M	A											X			A A
<b>S</b>	26	Battery Upon a Teacher/School District Employee	M	A														X
<b>S</b>	23	Aggravated Battery	M	A														X



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			M	X	A	S													
		Documentation on TERMS C26 panel is required for all violations requiring administrative action.																	
		<b>Discipline of ESE students with disabilities shall be in accordance with state and federal laws and School Board policies.</b>																	
		<b>LEGEND</b> M = Mandatory action X = Initial punitive action (for 1st offense) A = Additional (progressive) action S = Incident codes reported to the State																	
		<b>Bus Behavior Incidents</b>																	
	Z7	<b>Level One Violations:</b> Eating/drinking on the bus. Failure to sit as assigned by bus operator.	M																
		1st Offense																	
		2nd Offense																	
		3rd Offense																	
		Repeated Offenses																	
	Z8	<b>Level Two Violations:</b> Disrupting, distracting, disobeying the bus operator. Failure to utilize required safety equipment on the bus. Getting out of seat while bus is in motion. Loud talking, inappropriate remarks, or spitting out of bus window at students, pedestrians, motorists.	M																
		1st Offense																	
		2nd Offense																	
		3rd Offense																	
	Z9	<b>Level Three Violations:</b> Placing head, arms, and legs outside of window. Opening the emergency door while the bus is in motion. Opening or exiting emergency door when the bus is stopped unless directed by the bus operator. Threats against the bus operator, attendant or passengers on the bus. Profanity directed at the bus operator or bus attendant. Fighting or smoking on the bus. Throwing objects out of the bus window or at the bus. Vandalism of seats or other bus equipment. Boarding or attempting to board (also attempting to leave) a bus other than the student's assigned route or stop without permission.	M																
		1st Offense																	
		2nd Offense																	
		3rd Offense																	

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Incident Code	Incident	Alternative Probationary Contract	Recommendation for Expulsion	Complete Immediate Notification Form (SIU)	Report to local law Enforcement required
	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Documentation on TERMS C26 panel is required for all violations requiring administrative action.</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px; text-align: center;"><b>Discipline of ESE students with disabilities shall be in accordance with state and federal laws and School Board policies.</b></div> <div style="border: 1px solid black; padding: 5px;"> <p align="center"><b>LEGEND</b></p> M = Mandatory action  X = Initial punitive action (for 1st offense)  A = Additional (progressive) action  S = Incident codes reported to the State </div>				
<b>Attendance Incidents</b>					
ZL	Skipping Class				
ZM	Tardiness, Habitual				
ZV	Truancy				
ZG	Leaving School Grounds Without Permission				
ZU	Out of Assigned Area				
<b>Rule Violation Incidents</b>					
ZE	Dress Code Violation				
ZB	Cheating				
ZF	Failure to Comply With Classroom/School Rules				
ZP	Unserved Detention				
ZR	Unserved Detention (Extended/Multiple)				
ZS	Unserved Saturday School				
ZY	Personal Technology Violation-Ipods, Cell/Camera Phone. <i>Punitive action begins with the 2nd offense</i>				
<b>Disruptive Incidents</b>					
SB	Unruly/Disruptive/Disorderly Behavior or Play				
01	Disobedience/Insubordination				
ZW	Defiance of Authority/Habitual 01 violations (4 or more referrals required)	A	A		
SM	Cumulative Administrative Referrals (5 or more)	A	A		
02	Insulting/Profane/Obscene Language				
ZX	Profanity Directed Towards a Staff Member				
SG	Gambling			M	M
Z1	Inciting a Disturbance				
SF	Producing/Passing Counterfeit Money/Document			M	M
ZH	Lying/Misrepresentation/Forged Signature				
ZC	Possession/Use of Prohibited/Distracting Items				
ZJ	Unauthorized Sale/Distribution of Materials (Non-Criminal)				
Z2	Inappropriate Use of Laser Device	A	A	M	
G1	Gang Related Activity (See Definition)				
D0	Disruption on Campus (Major)	A	A	M	M
66	Trespassing			M	M
F9	False Fire Alarm/911 Call		A	M	M

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<b>Substance Abuse/Drug Incidents</b>					
	<i>X* 1st Offense</i>	<i>after referral to</i>			
	<i>X* 2nd and 3rd Offense</i>	<i>expulsion.</i>			
Z4	Unauthorized Use/Possession of Over-the-Counter Medication			M	
TU	Tobacco Use/Possession/Sale/Transmittal			M	
A1	Alcohol Use/Possession/Under the Influence		X*	M	M
A3	Alcohol Sale/Distribution/Transmittal		M	M	M
D5	Drug Use/Possession/Under the Influence		X*	M	M
D7	Drug or Imitation Drug Sale/Distribution/Transmittal		M	M	M
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<b>Acts Against Persons</b>					
	<i>X* - When deciding what disciplinary action should be taken, thimpose a more severe consequence.</i>				
ZI	Minor Fight/Altercation/Confrontation				
F1	Fighting			M	M
ZA	Bullying/Harassment			M	
ZT	Hazing				
SS	Making a False Accusation Against School Staff			M	M
56	Sexual Misconduct/Indecent Exposure			M	M
50	Sexual Harassment			M	M
ZN	Assault/Threat (Low level-Non-Criminal)				
A5	Assault/Threat (Medium Level)	A	A	M	M
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22	Battery	A	A	M	M
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<b>Property Incidents</b>					
T5	Petty Theft < \$300			M	
T6	Grand Theft ≥ \$300	A	A	M	M
80	Motor Vehicle Theft		M	M	M
V4	Vandalism/Damage to Property < \$1000	A	A	M	
V5	Vandalism/Damage to Property ≥ \$1000	A	A	M	M
Z3	Inappropriate Use of Technology (Computers or Networks)				
ST	Illegal Use of Technology (Computers or Networks)		A	M	M
13	Arson		M	M	M
36	Breaking and Entering a facility/Burglary (Illegally)	A	A	M	M
<b>Other Criminal Incidents</b>					
OS	Other Serious Incident/Delinquent Act	A	A	M	M
XX	Delinquent Act/Felony Off-Campus	A	A		
WA	Possession of a Class A Weapon		M	M	M
WB	Possession of a Class B Weapon		A	M	M
R2	Robbery or Attempted Robbery		M	M	M
R4	Armed Robbery or Attempted Armed Robbery		M	M	M
S1	Sexual Battery/Rape (Actual or Attempted)		M	M	M
K1	Kidnapping or Abduction		M	M	M
42	Homicide		M	M	M
SE	Extortion		M	M	M
B3	Bomb Threat (Placing)		M	M	M
B4	Bomb Threat (False Reporting)		M	M	M

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