

2010-2011
Lyons Creek Middle School

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Title I, Part A: School Level Parent Involvement Plan

PART I. GENERAL EXPECTATION

Lyons Creek Middle School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement plans meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the plan in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program policy for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school and parents will develop a strong co-relational involvement plan in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student achievement.

- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PARENTAL INFORMATION AND RESOURCE CENTER (PIRC)

The schools will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center (PIRC) in the state. Florida has two PIRCs: The Florida Partnership for Family Involvement in Education (<http://www.partnershipcenter.usf.edu>) and the Florida PIRC at Family Network on Disabilities of Florida (<http://fndfl.org>). Schools may use the following link to notify parents of the existence of the two Florida PIRCs:
http://www.floridapartnership.usf.edu/pdfs/NCLB_PIRC_Parent_Notify.pdf.

Lyons Creek Middle School intends to follow the parental plan guidelines in accordance with *No Child Left Behind Act* of 2001 as listed below. Lyons Creek Middle School will distribute this policy to parents of students participating in the Title I program and be updated periodically.

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Title IA: School Level Parent Involvement Plan**

1. Lyons Creek Middle School will take the following actions to involve parents in the joint development of its parental involvement policy under section 1118 of the ESEA:

- Include parent representation from the onset of the development through membership on LCMS's School Advisory Council.
- Include parent input by soliciting feedback from parents on the School Advisory Council.
- Take the parent involvement plan draft to LCMS's PTSA for input.
- Share the parent involvement plan draft with all LCMS's parents by sending it home at the beginning of the school year, along with an informal survey.

2. Lyons Creek Middle School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Parents will be involved in reviewing and updating Title I program plans
- Parents will be involved in the development of School Improvement plans
- At the fall Title I open house, LCMS will actively recruit parents to serve as members of the School Advisory Council and PTSA. Parents will be selected to represent the demographics of the school.
- Provide assistance and training to parents to prepare them for meaningful participation

3. Lyons Creek Middle School will hold it's annual meeting at the Fall Open House to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- Adopting a model for approaches to improve parent involvement at the school level
- Providing training for parents that consist of academic strategies that can be implemented at home
- Distributing educational resources that parents can utilize to become more knowledgeable in assisting their child in school
- Allocating resources to parent involvement activities, beyond minimum

8. Lyons Creek Middle School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph -

- the state's academic content standards,
- the state's student achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

The activities to assist parents include:

- Parent information night describing/demonstrating DIBELS.
- Powerpoint presentation describing Title I and ESOL program requirements.
- Monthly Title I/ESOL Newsletter
- Activities will be planned in the evening as most families are available to participate. Take-home resources and parent-child reading information will be provided.

9. Lyons Creek Middle School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- Title I/ Technology information night where we will present information regarding the No Child Left Behind (NCLB) Act, the Parent-Teacher-Student Compact, LCMS's Parent Involvement Policy and a description of the Title I and Technology Resources available to all students at LCMS.
- PTSA Literacy Presentation: Topics to be covered will be "Reading Strategies at LCMS," through the "Mysteries in the Middle" program

10. Lyons Creek Middle School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Invite members of the Multicultural & ESOL Program Department to provide a short in-service for building staff members on best to serve and communicate with our Hispanic and Haitian-Creole populations.
- ESOL and Title I Reading teacher will be receiving MegaSkills training and will provide a "MegaSkills" staff training for LCMS staff members to help us better connect with hard to reach/underrepresented parents.

11. Lyons Creek Middle School will take the following actions to ensure that in-

requirements

- 4. Lyons Creek Middle School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:**
 - Holding an annual Title I Open House
 - Encouraging attendance at Parent Conferences
 - Sponsoring periodic academic themed parent nights
 - Distributing written notification to parents regarding these programs. Flyers will be placed in the schools' Front Office and Single Point Entry Office.
 - Activities will be included in the Principals' monthly newsletter and flyers sent home to students.

- 5. Lyons Creek Middle School will at the request of the parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decision about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:**
 - Creating action/intervention plans with parents
 - Encouraging participation in the School Advisory Council/PTA and School Improvement meetings
 - Frequent communication including telephone calls, emails, and written responses

- 6. Lyons Creek Middle School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:**
 - Distributing and discussing scores at individual parent conferences
 - Mailing home a copy and explanation of the state assessments
 - Individual meeting with assistant principal and/or counselor to review assessments

- 7. Lyons Creek Middle School will notify parents by letter regarding the qualifications of teacher(s) and paraprofessional(s) that work with their child. In addition, the following actions will be taken to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:**
 - Generating and distributing a written letter informing the parents of those students affected
 - Posting this information on the school's web-site and in the newsletter

formation related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon requests, and, to the extent practicable, in a language the parents can understand:

- Provide translated copies, in Spanish, Haitian-Creole, Portuguese, and English, of printed materials, i.e., school and Title I Newsletter, Title I Brochure, Family Literacy Night and Reading Without Boundaries flyers, School/District Handbook, and Progress Reports.
- Update outside marquee and Parent Involvement Bulletin Board (located next to the front office) with information of upcoming Title I Events and Literacy Nights.
- When necessary, staff members will conduct in-home conferences or telephone conferences between teachers or other educators who work directly with participating children to maximize parent involvement.

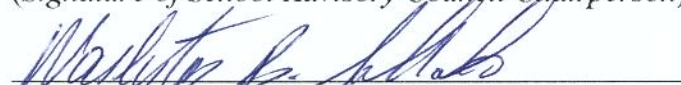
ADOPTION OF THE PARENTAL INVOLVEMENT PLAN

This School Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, at LCMS Middle School. Parents of children participating in Title I, Part A programs, were included in the development of this plan, as evidenced by the 2 meetings conducted during the Spring of 2010.

This plan was adopted by the Lyons Creek Middle School on 04/26/10 and will be in effect for the period of August 2010-June 2011. The school will make this plan available to all parents on or before June 10, 2010.



(Signature of School Advisory Council Chairperson)



(Signature of School's Principal)



(Date)